

Dodge City Public Library Board Meeting  
February 27, 2018  
Dodge City Public Library Friends Room 4:00 p.m.

Board Members present: Jeff Forrest, Beth Love, Paula Ripple, and Jane Holwerda.

Board Members absent: Hailey Zimmerman, Michael Martinez

Others present: DCPL Director Brandon Hines. Community member Jim Abel. Dana Williamson and Bruce McMillan of Bruce McMillan AIA Architects, P.A. Quentin Conant and Craig Carson of Conant Construction LLC.

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:02 p.m. by Chairperson Jeff Forrest.

Approval of Agenda: Beth made a motion to approve the agenda. Paula seconded the motion. Motion carried unanimously.

Public Comments: None

Presentations/Reports/ Announcements:

Presentation by Bruce McMillan Architects and Conant Construction reviewing the proposal their firms presented for the lower level renovation.

Consent Calendar:

- Approval of January 30, 2018, Board Minutes.
- Budget summary for month ending January 31, 2018.
- Approval of bills and payrolls for February 2018.

Paula moved to approve the consent calendar as presented. Beth seconded the motion. Motion carried unanimously.

Director Report:

- A. The report contained updates regarding Facilities, Southwest Kansas Library System, Board Vacancy, Amnesty Program, Door Counter Issues, and a Staff Leadership Book Discussion.

Old Business:

- A. Human Resource Consultant - Brandon discussed work with the HR Consultant including work to the Personnel Policy, job descriptions, and job application form. Proposed changes to the personnel policy should be ready to present at the March or April Board Meeting. No action taken.
- B. Renovation Project – Paula made a motion to award the lower level renovation project to Bruce McMillan AIA Architects and Conant Construction. Beth seconded the motion. Motion passed unanimously.
- C. Strategic Plan- Jane made a motion to approve the updated strategic plan including values, goals, and outcomes. Paula Ripple seconded the motion. Motion carried unanimously.

New Business:

- A. Card Replacement Policy – Paula made a motion to change the replacement card fee from \$5 to \$1. Beth seconded the motion. Motion carried unanimously.
- B. Mariah Fund Grant – Beth made a motion to approve application for a Mariah Fund Grant to support costs of equipment to the exhibition space in the lower level. Paula Ripple seconded the motion. Motion carried unanimously.
- C. Officers – Paula Ripple made a motion to nominate the current slate of officers to the 2018 officer positions. (Jeff Forrest – Chairperson, Beth Love – Vice Chairperson, Hailey Zimmerman – Secretary/Treasurer) Jane seconded the motion. Motion carried unanimously.

Next Meeting: March 27, 2018, at 4 p.m. at the Dodge City Public Library Friends Room.

Adjournment: Meeting was adjourned at 5:13 p.m.

Approved (Date) \_\_\_\_\_ Board Chair \_\_\_\_\_ DCPL Director \_\_\_\_\_