

Dodge City Public Library Board Meeting

May 22, 2018

Dodge City Public Library Friends Room 4:00 p.m.

Board Members present: Jeff Forrest, Paula Ripple, Beth Love, Hailey Zimmerman, and Debbie Eddy. Michael Martinez arrived at 4:35 p.m.

Board Members absent: Jane Holwerda

Others present: DCPL Director Brandon Hines and HR/Finance Manager Jessica Iglesias

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:01 p.m. by Chairperson Jeff Forrest.

Approval of Agenda: Beth made a motion to approve the agenda with corrections. Hailey seconded the motion. Motion carried unanimously.

Public Comments: None

Presentations/Reports/ Announcements:

Consent Calendar:

- Approval of April 24, 2018, Board Meeting Minutes.
- Budget summary for month ending April 30, 2018.
- Approval of bills and payrolls for May 2018.

Paula moved to approve the consent calendar with additional bills. Beth seconded the motion. Motion carried unanimously.

Director Report:

- A. The report topics included Facilities Update, e-Rate Networking Project and Youth and Heritage Expansion Fundraising.

Old Business:

- A. Personnel Policy- Beth made a motion to approve the personnel policy with the additional changes effective May, 22, 2018 changes to leave and benefits effective January 2019. Debbie seconded the motion. Motion carried unanimously.
- B. Kansas Heritage Center- Hailey made a motion to accept the Memorandum of Understanding as presented between U.S.D 443 and the Dodge City Public Library. Beth seconded the motion. Motion carried unanimously.

- C. 2017 Annual Audit- The 2017 annual audit was given to the board for review. No action taken.
- D. 2019 Annual Budget- Michael made a motion to approve the 2019 budget. Debbie seconded the motion. Motion carried unanimously. The budget will be presented to the City Commissioners in June. The 2019 budget will increase the mil levy from 6% to 6.75%.
- E. Renovation Project- Brandon gave an update on the renovation project. No action taken.
- F. Fundraising Update- Paula gave an update to the board about the fundraising efforts. Hailey requested that businesses receive a formal letter. The Dodge City Brewery will donate \$1.00 for every local beer sold between June 12-16.
- G. Director Search- Jeff updated the board that there were seven applicants that applied for the director position. There are two candidates chosen for face to face interviews. Deidra Lemon will be scheduled Friday, May 25, at 2:00 p.m. and Tonya Riles will be given an interview through SKYPE later that day due to her long distance.

New Business:

Next Meeting: June 26, 2018, at 4 p.m. at the Dodge City Public Library Friends Room.

Adjournment: Meeting was adjourned at 5:25 p.m.

Approved (Date) _____ Board Chair _____ DCPL Director _____