

Dodge City Public Library Board Meeting

March 27, 2018

Dodge City Public Library Friends Room 4:00 p.m.

Board Members present: Jeff Forrest, Hailey Zimmerman, Michael Martinez, Debbie Eddy and Jane Holwerda.

Board Members absent: Beth Love and Paula Ripple

Others present: DCPL Director Brandon Hines and HR/Finance Manager Jessica Iglesias

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:05 p.m. by Chairperson Jeff Forrest.

Approval of Agenda: Michael made a motion to approve the agenda. Hailey seconded the motion. Motion carried unanimously.

Public Comments: None

Presentations/Reports/ Announcements:

Presentation by DCPL Technology Support Specialist Christopher Dressler

Consent Calendar:

- Approval of February 27, 2018, Board Meeting Minutes.
- Approval of March 5, 2018, Special Board Meeting Minutes.
- Budget summary for month ending February 28, 2018.
- Approval of bills and payrolls for March 2018.

Hailey moved to approve the consent calendar as presented. Michael seconded the motion. Motion carried unanimously.

Director Report:

- A. The report topics included facilities update, DCPL Foundation Meeting, Board Appointments, Library Automation System Review, Personnel Policy, and Leadership Breakfast.

Old Business:

- A. Chairperson Jeff Forrest appointed the following Board Liaison/Work Group appointments:  
Foundation Board Liaisons - Paula Ripple and Debbie Eddy  
Friends Liaison - Jane Holwerda  
Remodel Fundraising Committee - Paula Ripple, Beth Love and Debbie Eddy

Renovation Stakeholders Meeting Board Meeting Representative: Jeff Forrest and Michael Martinez  
Southwest Kansas Library System Alternate Representative - Michael Martinez

- B. Human Resources Consultant – A draft of the personal policy with changes was presented to the board. No action taken.
- C. Renovation Project- The following staff members will be involved with the remodel stakeholder’s group: Brandon Hines, Frank Shipps, Christopher Dressler, Rozanna Bennett, and Sam Shipley.
- D. Fundraising Update- Brandon gave an update about the fundraising efforts. The group has decided to initiate 100/\$100 and 30/\$1000.

New Business:

- A. 2019 Budget- Brandon presented an initial draft of the 2019 budget. No action taken.

Next Meeting: April 24, 2018, at 4 p.m. at the Dodge City Public Library Friends Room.

Adjournment: Meeting was adjourned at 5:38 p.m.

Approved (Date) \_\_\_\_\_ Board Chair \_\_\_\_\_ DCPL Director \_\_\_\_\_