

Dodge City Public Library Board Meeting  
September 25, 2018  
Dodge City Public Library Director's Office 4:00 p.m.

Board Members present: Jeff Forrest, Paula Ripple, Hailey Zimmerman, Debbie Eddy and Michael Martinez arrived at 4:35p.m.

Board Members absent: Jane Holwerda and Beth Love

Others present: DCPL Director Diedre Lemon and HR/Finance Manager Jessica Iglesias

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:02 p.m. by Chairperson Jeff Forrest.

Approval of Agenda: Hailey made a motion to approve the agenda with additions. Paula seconded the motion. Motion carried unanimously.

Public Comments: None

Presentations/Reports/ Announcements: None

Consent Calendar:

- Approval of August 28 2018, board meeting minutes.
- Budget summary for month ending September 30, 2018.
- Approval of bills and payrolls for September 2018.

Debbie moved to approve the consent calendar with additional bills. Hailey seconded the motion. Motion carried unanimously.

Director Report:

- A. Diedre reported that it has been decided to change over to a new ILS with Apollo. She also reported on the facilities of the library, remodel and expansion update as well as the wine and cheese and KHC updates with the board.

Old Business:

- A. Wine and Cheese- Hailey made a motion to close the library at 3:00p.m. on Saturday, October 20, 2018 for preparation of the wine and cheese fundraising event. Paula seconded the motion. Motion carried unanimously.

- B. KHC Update- Diedre will help with the KHC booth during KLA. The Dodge City Public Library will be updating the logo to incorporate the KHC.
- C. Bank Funds- An email will be sent to the board to form a work session meeting to discuss budget ideas for future projects.

New Business:

- A. Next Board Meeting Date and Future Locations- Paula made a motion to have the work session on Tuesday, October 16, 2018 at 4:00p.m. and the regular October board meeting on Tuesday, October 30, 2018 at 4:00p.m. Debbie seconded the motion. Motion carried unanimously.
- B. New Members/ Packet Material- There was discussion about looking for two new board members in 2019. Any interested applicant will need to apply through the city. There was also discussion on what information is to be included with every board packet.
- C. Director Spend Limit- Hailey made a motion to approve the director with a spending amount up to \$15,000.00 although not needing approval by the board they would appreciate being informed by any large purchase. Debbie seconded the motion. Motion carried unanimously.

Next Meeting: October 30, 2018, at 4:00 p.m. at the Dodge City Public Library Director's Office.

Adjournment: Meeting was adjourned at 4:50 p.m.

Approved (Date) \_\_\_\_\_ Board Chair \_\_\_\_\_ DCPL Director \_\_\_\_\_